

Executive Committee Call, 12 August 2016

Minutes

Attended:	Apologies:	Secretariat
Joanne Carter (Vice-Chair) & Delia Clayton Paula Fujiwara Cheryl Boon Erika Arthun Austin Obiefuna Victor Ramathesele Mario Raviglione Thokozile Phiri-Nkhoma	Amy Bloom Aaron Oxley Cheri Vincent	Lucica Ditiu Shirley Bennett Darivianca Laloo
Minutes of Discussion		Outcome
1. Stop TB Partnership 28th Coordinating Board meeting, 19-20 September, New York		
<p>The Executive Committee discussed the agenda of the 28th Coordinating Board meeting:</p> <ul style="list-style-type: none"> Logistics: It is important to note that Board members should arrive in New York by evening of 17th September and stay until 21st September 2016. Rooms are available at the negotiated discounted rate at the Crowne Plaza. There remains a possibility the Coordinating Board meeting will be held at the UNHQ. Agenda: The Secretariat presented the latest version of the draft agenda of the 28th Coordinating Board meeting. High Level Events: Two high level events are planned for around the 28th Coordinating Board meeting: a high level dialogue facilitated by Andrew Jack and a high level reception and dinner. Both events will be held on Monday, 19 September 2016. <p>The high level dialogue will be in three parts: (1) People Affected by TB; (2) Ministers of Health; and (3) Heads of Agencies and WHO Director-General Candidates. Each discussion will be facilitated by journalist Andrew Jack. Each panelist will have 3-5 minutes. Cross-discussion between the three panels will identify common areas in which each</p>		<ul style="list-style-type: none"> The Executive Committee requested that the draft agenda for the 28th Coordinating Board meeting be shared. The Concept notes for the high level dialogue and the high level reception to be shared with the Executive Committee.

<p>group can work together and overcome key challenges.</p> <p>The high level reception and dinner will be held at Ginny’s Supper Club, Red Rooster in New York. The restaurant is co-created by chef Marcus Samuelsson who survived TB as a child. Marcus Samuelsson will speak during the evening.</p> <ul style="list-style-type: none"> • <u>Attendance:</u> Confirmed high level guests include the First Lady of Nigeria, Deputy Minister of Health Belarus, as well as the following heads of agencies: Mark Dybul (Global Fund), Michel Sidibe (UNAIDS), Lelio Marmora (UNITAID). Two of the candidates for WHO Director General have also confirmed. Ambassador Eric Goosby, Lord Jim O’Neill and Nick Herbert, MP have confirmed. There is a good possibility the Minister of Health India will confirm shortly. There are discussions with Stephen Lewis, MP from Canada for his attendance at the Coordinating Board. <p>The Executive Committee welcomed the update on planning for the 28th Stop TB Partnership Coordinating Board meeting. The Executive Committee welcomed the high level confirmations for the Board meeting.</p>	
<p>2. Standard Operating Procedures</p>	
<p>The draft of the updated Standard Operating Procedures (SOPs) was shared with the Executive Committee. The SOPs are intended to be a “living document” and have been updated to reflect lessons learned from the first year of the Stop TB Partnership operating while hosted by UNOPS. There have been some minor changes to accurately reflect the operating environment. More substantive changes are to the grant section. Previously, the SOPs detailed how each named grant section identified and awarded grants. The updated SOPs outline grant awarding at the Stop TB Partnership level and address lessons learned. The most substantial changes are contained in pages 36-40.</p> <p>The Executive Committee welcomed the draft and requested further time to review the document and send comments to the Secretariat.</p> <p>The Executive Committee agreed that the document should be ready to be shared with the Board by the end of August.</p> <p>The SOPs will be presented to the Board for approval at its 28th Coordinating Board session.</p>	<ul style="list-style-type: none"> • Comments from the Executive Committee on the draft SOPs to be shared with the Secretariat by 19 August 2016.

3. New Tools Working Group request to join the Executive Committee	
<p>The New Tools Working Groups has requested to join the Executive Committee.</p> <p>The governance manual outlines the composition of the Executive Committee of 7-9 members including the following Board Vice-Chair (non-voting), USAID, GAC, Bill and Melinda Gates Foundations, WHO, one technical agency, one communities seat and two flexible seats. The two flexible seats are available for rotating consistencies on the Board, and every three years the Board will consider the appointment of these two seats on the Executive Committee. If there are more than two constituencies who would like to join the Executive Committee, the Vice-Chair will review nominations, interview candidates and make a recommendation to the Board. The Board last considered the composition of the Executive Committee in 2013 so by the end of 2016 the Board is due to consider the appointment of the flexible seats to the Executive Committee.</p> <p>The Executive Committee welcomed the request and would like to understand the motivation of the New Tools Working Group to join the Executive Committee. The Executive Committee wants to understand if there are other constituencies who are interested in joining the Executive Committee.</p>	<ul style="list-style-type: none"> • The Vice-Chair and Executive Director to speak to the New Tools representative about their wish to join the Executive Committee. • During the 28th Coordinating Board meeting discuss whether there are any other constituencies wishing to join the Executive Committee.